



Erasmus
Mundus



SUNBEAM
STRUCTURED UNIVERSITY MOBILITY BETWEEN THE BALKANS
AND EUROPE FOR THE ADRIATIC-IONIAN MACRO-REGION

S.U.N.B.E.A.M.
**Structured University mobility between the Balkans and
Europe for the Adriatic-ionian Macroregion
Erasmus Mundus Action 2 – Strand 1**

REQUIRED DOCUMENTS – THIRD CALL

Listed below are the required documents to upload during the application process.
For some documents a template is available in the DOWNLOAD section of the Sunbeam web site.

Post-Doctorate

1. Proof of registration at Home University. E.g. certificate issued by the Home University stating you are a researcher affiliated/employed at this University. If you don't have any affiliation with a university at present, you must upload a self-declaration describing your past research activity (PhD or other) at a university/research centre.
2. Translation of the Proof of registration at Home University in English.
3. Passport (preferable) or another ID.
4. PhD Diploma. Students of the last year of PhD programmes should provide information on the programme and expected date of graduation, issued by the Home University. In any case the date of graduation must be earlier than 31 December 2017.
5. Translation into English of the PhD Diploma. For students of the last year of PhD programmes only, translation into English of the information on the programme and expected date of graduation.
6. Language certificates. These are mandatory only if required by the Host University.
7. Work Plan in English, at this stage signed by the Applicant only. Mandatory only for exchange. Please use the form available on the web site in the section DOWNLOAD. If you apply for two Host Universities (you can choose a maximum of two options) you must upload two Work Plans, one per each Host University. Priority will be given to work plans related to the four pillars of the EU Strategy for the Adriatic-Ionian Region (EUSAIR <http://www.adriatic-ionian.eu>).
8. CV in English. Please use the form available on the web site in the section DOWNLOAD.
9. Motivation statement in English. If you apply for two Host Universities (you can choose a maximum of two options) you must upload two motivation letters, one per each Host University.
10. Reference letter or pre- acceptance in English. Some host universities may need a pre-acceptance letter. Please make sure to check this on the academic offer and contact the host institution if you have doubts.
11. Optionally: other supportive documents in English, e.g. honours, awards, internship/work certificates, if relevant: proof of disability.
12. For TG 3 only: proof of belonging to TG 3 (an official document).
13. CHECKLIST in English, please use the form available on the web site in the section DOWNLOAD.